

Board of Trustees Meeting Minutes

22nd January 2025 - 5.00pm

Present: Richard Smith, Leith Bruning, Tim Gall, Vikki Heays (joined 5.15pm), Richard Washington (Tumuaki/Principal), Jacqui Maitland (Minutes),

No.	Agenda Items	Actioned by
1.	Welcome	
	1.1 Welcome & Karakia.	
	1.2 Apologies – Chase Banks, Manoli Aerakis, Andrew Murray,	
	1.3 Conflicts of Interest - Nil	
2.	Tumuaki's Report (taken as read).	BOT approved the January
	MOTION: The Board approve the January Tumuaki report. Carried	Tumuaki report.
	2.1 Te Pānui o te Tumuaki	
	Attendance: - Noted Term 4 2024 report	
	Provisional NCEA results 2024: Noted	
	Board Self Review: Discussed the NZSTA form for self-review and options to complete. Agreed that Presiding Member to complete and then review/discuss with full Board	
	ACTION: Presiding Member to complete Self Review Checklist and table at March Board hui.	
	Finances: Discussed with Tumuaki the current financial reports. Board requested December financials	
Green.	ACTION: Board Secretary to forward December financial reports to Board.	
	School Docs: The final review has been completed and site is now live.	BOT agreed to adopt the
	MOTION: That the Nelson College Board of Trustees adopts the SchoolDocs policies. Carried	SchoolDocs policies.
	Al Training: Discussed offer for Al training for some Board Members. Agreed that Dicky, Tim & Vikki for evening sessions.	
	Trust Foundation & NCOBA reports Noted — NCTF approved the funding requests in total for sports, gym floor, hardship, music room update. NCTF Chair has also visited Mataiki Lodge and confirmed that the Foundation will provide funds from one of the trust estate funds to do some repairs/refurbishment.	BOT approved th January Trust Foundation & NCOBA reports

3. General Business

3.1 Asset Sales Update

No further updates – awaiting for valuation, which is due end January.

3.2 Funding Applications Request for gym flooring

Discussed various options and Board confirmed that no school funds are available for this project. Board requested that 2 more quotes be sought and confirmation of best flooring option.

3.3 NZ School Boards Association - AGM/Conference

Presiding Member will attend & Board agreed that it would be good to send at least 1 or potentially 2 other Board Member.

3.4 Electronic Resolutions

Approved

26-11-2024 **Motion:** That the Nelson College Board of Trustees approve the signing of a five-year photocopier contract with Canon.

27-11-2024 **Motion:** That the Nelson College Board of Trustees approve the initial EOTC proposal for the Nelson College Hockey trip to Australia in 2025.

20-12-2024

Motion: That the Nelson College Board approve the remaining Principal wellbeing funds of \$4,006.50 be rolled over to 2025.

Motion: That the Nelson College Board approve the schedule of Senior OED trips in 2025

4. The meeting moved into Committee at 6.20pm.

In-Committee Items

Move that the public be excluded from this part of the proceedings of this meeting under section 48(1) of the Local Government Official Information and Meetings Act 1987. The reasons for this resolution are as follows:

General subject of each matter to be considered

Reason for passing this resolution in relation to each matter

Ground(s) under section 48
(1) for the passing of this resolution

Staff matters
Student matters

protect the privacy of persons protect the privacy of persons

Section 7 (2) (a) Section 7 (2) (a)

At 6.30pm the Board moved back into Public Meeting.

Carried

The meeting ended with a Karakia.

5. Administration

5.1 Confirmation of previous Minutes.

Motion: The minutes of the Board of Trustees meeting held on 21st November 2024 were approved as a true and correct record. **Carried**

Previous minutes confirmed

5.2 Outstanding Items/Matters Arising – updated

5.3 Correspondence In /Out – taken as read.

Meeting closed at 6.32pm Next meeting – Thursday 20th February 2025 @ 5.00 pm.

Board Chair

Dated